

Name of the partner (English title):

Name of the project: 1006 R4 TRAP

Reporting period that costs refer to (dd/mm/yyyy - dd/mm/yyyy): 01/01/2012 – 30/06/2012

*[The confirmation has to be accompanied by a financial report indicating the name of the project, project partner, the reporting period, the amount per budget line and component.<sup>1</sup> The confirmation has to be signed by each project partner controller in the partnership (incl. the Lead Partner controller for the Lead Partner's own expenditure) and sent to the Lead Partner for each progress report. A copy of the partner control confirmations (without annexes) also has to be submitted to the JTS via the Lead Partner<sup>2</sup>]*

Based on our examination, we confirm the following:

1. For this report the total paid and confirmed expenditure amounts to EUR <sup>3</sup>
2. The rules listed in the subsidy contract have been observed, including, but not limited to rules governing the eligibility of expenditure (Article 56 of Regulation (EC) No 1083/2006, Article 7 of Regulation (EC) No 1080/2006, Article 48 to 53 of Regulation (EC) No 1828/2006, relevant national and internal regulations of the partner and rules laid down in the latest version of the INTERREG IVC programme manual).
3. The costs reported in this report refer to activities paid from the date of approval by the Monitoring Committee to the end of the reporting period. Costs reported under the component 'preparation activities' were incurred between 1 January 2007 and the date on which the first version of the application form approved by the Monitoring Committee has been submitted. They were paid out by the end date of the first reporting period.
4. Receipts and payments are accurately recorded in the project's accounting system, expenditure in another currency other than the euro was correctly converted, assets are properly recorded and amounts are correctly reflected in demands for payment. For a project whose total expenditure co-financed by the ERDF exceeds EUR 1,000,000, any revenues generated were deducted from the eligible expenditure. The necessary audit trail exists for all activities, providing evidence in the form of contracts, invoices and payment records. For 1<sup>st</sup> to 3<sup>rd</sup> call projects: In case of staff costs and administration costs, the necessary evidence exists in a form of timesheets, listings of costs or formula descriptions and cost calculations. For 4<sup>th</sup> call projects: In case of staff costs the necessary evidence exists in a form of timesheets, listings of costs or formula descriptions and cost calculations. Administration costs have been calculated as a flat rate of 12% of the certified actual staff costs.
5. Services, supplies and works have been procured on the basis of proper call for tenders in compliance with European, national, internal or other relevant rules, sound controls have been exerted over the opening of the tenders and all tenders have been fully evaluated before the final decision has been made on service provider, supplier or works contractor.
6. Progress made has been fully and fairly reflected in the report. There is evidence that the reported activities have taken place, delivery of services and goods, and works are in progress or have been completed. The expenditure refers to activities listed in the latest approved version of the application form and completed at the latest by the end of the approved finalisation month.
7. The partner has complied with Community rules and policies including publicity, information, equal opportunities, protection of environment, state aid, competition and public procurement.
8. The control work has been documented in a control report (incl. a control checklist), which is based on the INTERREG IVC template serving as minimum requirements.

I hereby confirm that I / the company is independent from the project's activities and financial management and authorised to carry out the control in respect of the control requirements valid in the EU-Member State/Norway on whose territory the partner is located.

Place \_\_\_\_\_ Date \_\_\_\_\_ Official stamp<sup>4</sup> \_\_\_\_\_

Name \_\_\_\_\_ Signature of the controller \_\_\_\_\_

<sup>1</sup> The confirmation includes the partner's share of common costs in case the partnership decided to share certain expenditures.

<sup>2</sup> For partners from countries with a decentralised first level control system, the partner confirmation has to be accompanied for the first progress report by the first level control Approbation Certificate issued by the Member State approbation body.

<sup>3</sup> The partners and the Lead Partner have to make sure that the amount of reported expenditure indicated for the partner in the progress report and the amounts indicated in the partner control confirmation correspond.

<sup>4</sup> If exists.